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ORLEANS TOWN CLERK

BOARD OF SELECTMEN
MEETING MINUTES

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August 1, 2012

Approved on September 19, 2012

A meeting of the Orleans Board of Selectmen was held on Wednesday, August 1, 2012 in the Nauset Room of the Town Hall. Present were Chairman Jon R. Fuller, Vice-Chairman David M. Dunford, Selectman John Hodgson III, Selectman Sims McGrath Jr., Town Administrator John Kelly and Recording Secretary Kristen Holbrook.

Selectwoman Susan B. Christie was not present for the meeting.

Chairman Fuller called the meeting to order at 6:30 PM.

Public Comment: (00:00:12)

No public comment was offered.

Orleans Heritage Proclamation: (00:00:20)

Chairman Fuller read the proclamation naming August as Orleans Heritage Month into the record.

Meet with CCC Representative Len Short for an update on activities: (00:03:13)

The Board met with Len Short, Town of Orleans representative to the Cape Cod Commission, for an update on the Commission's activities.

Meet with CCC Executive Director Paul Niedzwiecki for update on County issues: (00:07:13)

The Board met with Director Paul Niedzwiecki, Deputy Director Christy Santori and Erin Jackson for an update on County issues.

Ms. Santori spoke to the Board regarding the \$500,000 grant for regionalization of electronic permitting. The Commission is looking toward the second round of the grant process. The e-permitting initiative will help town's reduce costs. Mr. Fuller suggested that the office of strategic planning should perhaps keep an eye on the flood mapping done by FEMA and verify the information.

Mr. Niedzwiecki stated that the Cape Cod Commission primary role in wastewater has been reactive and regulatory. He stated that the Commission is working on smart mapping for the wastewater initiative, which would enable the Commission to input data and choose different solutions for different areas.

Mr. Niedzwiecki stated that the Cape Cod Commission is working toward sensible wastewater solutions for the region.

Meet with CCWPC Executive Director Andy Gottlieb on County Wastewater Regionalization Process: (01:04:15)

The Board met with Andrew Gottlieb, Executive Director of the Barnstable County Water Protection Collaborative. He spoke to the Board regarding the approach to regionalization of the wastewater issues on the Cape.

Discussion of Annual Goals for the Board of Selectmen: (01:27:30)

The Board discussed updates to the Board of Selectmen's annual goals for FY 2013.

- **Facilities Maintenance**
 - update to show implementation of TLCR plan and separate "Beach Facilities" as they are not on the TLCR plan; be more specific as to what Beach Mgmt means
- **Communications**
 - Promptly respond to questions and comments directed to the Town Administrator and the Board of Selectmen from the citizenry
 - Strike reference to social media
- **Housing**
 - Begin construction on J.P Hinckley Jr. and Namskaket Habitat for Humanity projects.
- **Orleans Comprehensive Plan**
 - Support the Village Center Vitalization Project and the Orleans Community Partnership.
- **Renewable Energy**
 - Change to implementation of the CVEC solar array projects and investigate option for watershed.
- **Wastewater**
 - Adapt and implement the Comprehensive Wastewater Management Plan based on scientific and engineering data and nitrogen reduction techniques as may be in the interest of the Town.
 - Bring to FY13 town meeting a proposal for funding of Phase 1 Comprehensive Wastewater Management Plan and its implementation.
 - Review the role of septage treatment in the Comprehensive Wastewater Management Plan in order to make a decision on the future of the Tri-Town Facility prior to May 30, 2013.
- **Complete These Major Projects and Activities.**
 - Continue to monitor the MassDOT improvements for the intersection at Rte 28 and 6a
 - Review staff organization given possible changes identified through the independent study and the needs and requirements of the town.
 - Review and update policies on beach safety with regard to sharks and response times with the Fire Department, Harbor Master and Parks Superintendent in order to deal with the changing conditions and increases in shark sightings.
 - Complete/Implement irrigation project at Eldredge Field
 - Resolve parking issue at Town Landings
 - Develop and implement a long term beach access plan for Aspinet Road
 - Practice due diligence for the appointments of Town Counsel and Labor Counsel to ensure the best interests of the Town.
 - Complete overhaul of the vehicle maintenance repair/replacement policies and procedures.

The Board will review and vote on the final presentation of the proposed goals at a future meeting of the Board of Selectmen.

Vote to sign and post State Primary Warrant for September 6, 2012: (02:13:57)

On a motion by Mr. McGrath, and seconded by Mr. Dunford, the Board voted to sign and post the State Primary Warrant for September 6, 2012. The vote was 4-0-0.

Town Administrator's Report: (02:14:30)

Mr. Kelly provided the Board with confirmation that the demonstration portion of the LED Street Light Retrofit Project will be at no cost to the town.

On a motion by Mr. McGrath, and seconded by Mr. Dunford, the Board voted to authorize the Town Administrator to sign the participation Agreement for LED Street Light Demonstration Retrofit Project. The vote was 4-0-0.

The Board reviewed the draft of the RFP for the Town Cove Bulkhead property.

Mr. Kelly informed the Board of a request from the Chamber of Commerce for the side walk sale by participating retailers.

On a motion by Mr. McGrath, and seconded by Mr. Hodgson, the Board voted to approve the request from the Orleans Chamber of Commerce for the retailers in the Main Street are to hold side walk sales on Friday, August 3, 2012 and Saturday, August 4, 2012 from 10:00 AM to 6:00 PM, as presented in the letter dated July 18, 2012 with the addition of the Hope Chest. The vote was 4-0-0.

The Board reviewed a draft of the dates and milestones, in the event that the Board decides to hold a special fall town meeting.

Mr. Kelly informed the Board that Jacob Marshal has been promoted to the position of Equipment Operator/Maintenance Worker in the Highway Department.

Liaison Reports: (02:35:40)

Mr. Dunford reported on meetings of the Open Space Committee, the Architectural Review Committee and the Council on Aging. Mr. Dunford also reported that he had attended a meeting of the Nauset Regional School District Finance Committee.

Mr. McGrath reported on meetings of the Renewable Energy Committee and the Marine and Fresh Water Quality Task Force.

Mr. Hodgson updated the Board with information from a meeting of the Orleans Elementary School Playground Committee.

Mr. Fuller reported on meetings of the Planning Board and the Finance Committee,

Any Other Items for Future Agendas: (02:44:36)

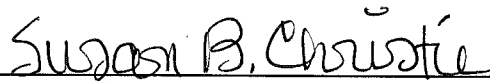
Chairman Fuller reviewed the upcoming meeting schedule and anticipated agenda items.

Adjourn: (02:47:37)

On a motion by Mr. Dunford, and seconded by Mr. Hodgson, the Board voted to adjourn. The vote was 4-0-0.

Respectfully submitted,

Kristen Holbrook


Susan B. Christie, Clerk